

## **Communication at Centre Stage - for Parents**

### **Centre Stage Facebook**

We have two Facebook sites, a fan page and a group. The fan page is an open and public page, where you can join to find out about such things as casting opportunities for your children and various events. Our group page is a closed site, where we place photos and videos of your children and their work in class and rehearsals.

If you haven't already joined our closed facebook group, where we post regular photos, videos of the students work and update you of events, please do so. Here is how you can. Please follow the steps below:

If you put the words centrestagesingapore (all one word) in your facebook search the group will be the first one in the list.

Then you need to join.

You will then be approved, if you are a connected with Centre Stage.

Don't miss out seeing what your children are working on and get up to in classes! 😊

### **Updated Contact Details**

Please update email and telephone numbers with our office regularly. Please see sheet attached. **Email is our main form of communication**, if this information is incorrect then we can't contact you properly, update you with important events and dates and you will not receive our bi-weekly newsletter.

### **Centre Stage Newsletter**

Please read the bi-weekly newsletter, it is sent out to you by email. This has important information regarding productions, classes and upcoming events.

### **The Centre Stage Website**

Please see our website for information on different courses and for our term dates, rehearsal dates and production dates.

### **Not Receiving Emails**

If you don't receive emails from us, please contact the office to see that we have the correct contact details, secondly check your junk and trash folders, if we are in junk return an email to us stating this and we will re send.

**Telephone Number – 67327211 – Woking Rd**

**Telephone Number – 64496211 – East Coast**

**Email Address – info@centre-stage.com - Woking Rd**

**Email Address – east@centre-stage.com - East Coast**

**Web site – www.centre-stage.com**