

Tanglin Trust School Walkover Classes

Provision of classes for TTS students in the following classes only: **A1240AW; A1400AT; B1210VT; C1400AT; C1240SL; D1240CP; D1400JL; D1400LD; D1400SL; F1400CP; F1400AT**

Terms & Conditions

All parents are requested to note that admission to Centre Stage classes are subject to the conditions below and attendance of classes, workshops or activities and productions is recognition of their acceptance of these conditions.

Payment Schedule

Payment must be made according to the payment terms stated on the invoice and ALL FEES must be paid in full at the start of the term (or start of attendance to class if joining part way through the term). The fee is for the whole term and no refund will be given for any missed classes or withdrawing prior to the end of term. We regret to inform you that non compliance with these terms may result in the student not having access to class and the place being released for the wait list.

Class schedule

Classes will follow the TTS term dates so if TTS is closed, there will be NO CLASS at Centre Stage for these students. On the rare occasion that Centre Stage is closed but TTS is not, it is likely that a cover teacher will be employed to cover the class.

Missing class policy

There will be no make up classes if a student misses a class for any reason excepting cancellation of that class by Centre Stage.

Public Holidays

There will be no classes held on public holidays. There will be no refund or make up class in case of closure resulting from governmental intervention.

Pick Up and Drop Off from Class Boundary of Responsibilities

Centre Stage's responsibility for the student begins only when the child is delivered to the class room when a teacher is present in the room. Centre Stage is NOT responsible for children if they have been dropped off outside the building nor if they are left unattended anywhere else on Centre Stage property.

Collection from Class

Please ensure that you are prompt in the collection of your child. If you are going to be late for any reason, please inform the office by calling 6732 7211. Your child will be taken from the classroom to the office if you are late and must be collected from the office.

Unsupervised Release from Class

You child will not be released from class, unsupervised, without a completed and signed release form having been submitted and accepted by the office. No child below the age of 7 years will be released unaccompanied.

Medical Needs

In case of need, and in the event that the parents cannot be contacted to give consent, the teacher in charge may authorise the medical examination of the child, the calling of further medical or specialist advice or the removal of the child to hospital, all the expenses thereby incurred to be met by the parents.

The parent agrees that Centre Stage or any persons authorised by Centre Stage shall not be liable or responsible for any accident or personal injury sustained or suffered by the child, or for any damage to property however caused while the child is participating in any activity connected to the Centre Stage programme.

Use of Images

From time to time we record class work to be used for media and academic release. Attendance of any Centre Stage class, production, workshop or event is acceptance of usage of your child's photograph, written work and voice in academic works, brochures, videos or other promotional materials.

Sickness

Please do not bring your children to class if they are sick – this includes a runny nose or a cough. We realise that the common cold is no more than a temporary hiccup for many children, but for some it can quickly develop into much worse. So please be considerate and keep your child at home if he/she is unwell. Centre Stage reserves the right to ask parents to take their children home if they arrive at class clearly unwell.

Nuts

Some children enrolled at Centre Stage are allergic to nuts. There is always the possibility that children may share their snacks, and to prevent danger to those who suffer with allergies we ask that Centre Stage is maintained as a nut free school.

Acceptance of Terms and Conditions

Name of Child _____ Class Joined _____ First Class Date _____

PDPA (Data Protection Consent Form)

To comply with the newly applied data protection laws in Singapore, we require that you confirm that you give your consent to Centre Stage School of the Arts and its group companies to send you information related to new events, school activities and promotions. These communications will be sent by email, SMS phone and/or mail.

I/We give my consent to Centre Stage School of the Arts to contact me by Mail, Email, Phone or SMS to the contact details that I have provided as part of my registration and updated here.

Parent/Guardian _____ Date _____

Media Release

I/We grant permission to Centre Stage to use my/our child's photograph, written work and voice in academic works, brochures, videos or other promotional materials.

Parent/Guardian _____ Date _____

Acceptance of Terms and Conditions

I/We confirm that we have read the terms and conditions of attending classes at Centre Stage and agree to all terms stated.

Parent/Guardian _____ Date _____