

A Right Rubbish Christmas – Welcome Letter

All details can be found at: www.centre-stage.com/christmas2016

[pw: showtime]

Dear Parents and Performers,

Thank you so much for your interest in this production and for coming along to the audition. We are thrilled to be working in this theatre and to make this production a wonderful experience for all concerned. Please read all this carefully as it is vital that you understand all the details.

- Our Aim**
1. To produce an excellent family Christmas Show with professional actors.
 2. To provide an opportunity for children to perform on the professional stage.

Your Commitment - Putting on any performance requires line learning, hard work, discipline, commitment, energy and enthusiasm, therefore we need to ask the students if they are prepared to commit to this project before we can confirm your place, cast the show, and get under way with rehearsals properly. Regular attendance during rehearsals is of paramount importance both to the success of the rehearsal and to the building of a strong company spirit. So, in order to instill professionalism and responsibility we ask each of the students to think seriously about this undertaking before signing and returning this contract and for the parents to read through all the necessary documents together with your child to understand your role and support in this project.

Commitment & Prior Commitments - Attached is the rehearsal schedule. It is expected that each student shows commitment and attends **all** rehearsals. It should be your aim to miss no more than one rehearsal. If you can see, looking at this schedule now, that you have already made prior commitments that will clash - school trip, school breaks or family vacations, please contact your teacher/director a.s.a.p. And **most importantly** fill these dates in on the back page of the contract to see if we are able to work around this and can agree to you not attending rehearsal on that particular date.

Full Cast Rehearsals – Technical and the **Dress Rehearsals** – Everyone is required **no exceptions**

Extra Rehearsals & Standby Rehearsals - There are some 'extra' rehearsals scheduled. Please also take note of the 'standby rehearsals', which you need to be available for. We will only call on these standby rehearsals if necessary, for which we will notify and confirm this nearer the time. However, it is important to still keep these dates free and not book any other appointment/event during this time in case we need to use them.

If there are unforeseen eventualities - After signing the contract and agreeing to the commitment required for this production, if you then find something comes up that clashes please contact us immediately so we can look to see if it is at all possible to work around it or not.

Show Kit – Each student will be required to purchase a show kit. We want to put as many students as we can on the stage, and production costs for a show of this size are huge. With each student we add, the production costs increase, so this package is designed as a fun way of helping cover costs of costume, rehearsals and logistics. We have done our best to keep it as low as possible at \$90; this will include a special edition cast T-Shirt, Cast Photograph and Thumb Drive with Backstage Pics and Show Footage.

Please turn over and sign the reverse of this document – it is logistically easier to do this before the results of the audition have been released.

Many thanks and 'break a leg!'

Peter, Alison and the Centre Stage Team

A RIGHT RUBBISH CHRISTMAS -

Agreement

The student agrees to take part in the production of

'A Right Rubbish Christmas' on **Saturday 19th & Sunday 20th November 2016**. There is a possibility of an additional show on Friday 18th if this show is added; **all cast members** will be required for the whole day (this would mean missing one day of school).

In addition, the student agrees to the following conditions:

1. To attend **all** rehearsals. (see rehearsal schedule)
2. To be punctual.
3. To meet line-learning and choreography deadlines.
4. To display commitment to the project.
5. To work as a team and realise that your decisions and actions affect others.

Do you understand the five points above? Yes / No

Are you happy to adhere to these rules? Yes / No

Media Release Consent

As a parent of a student appearing in a Centre Stage Production, I hereby authorise any employee or agent of Centre Stage to take photographs or motion pictures of my child/children; or to produce videotapes, audiotapes, closed circuit television programs, web casts, or other types of media productions that capture my child's name, voice, and/or image.

I authorise Centre Stage to copyright the Materials, and I authorize Centre Stage to use, reuse, copy, publish, display, exhibit, reproduce, license to third party, and distribute these materials and any educational or promotional materials or other forms of media, which may include, but are not limited to publications, catalogues, articles, magazines, recruiting brochures, websites or publications, electronic or otherwise, without notifying me.

Prior Commitments

If you have made any prior commitment to any activity or event that may clash with rehearsals and classes before receiving this contract please let us know now, and write the dates and times below, we will see if it is possible to work around this.

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If you find that later on something comes up after signing this contract, that is a clash with any of the Rehearsal & Production dates and times, please contact us straight away regarding this. Please also understand that in this case you have made a prior commitment to **this** project and therefore this should be honoured.

I have read and understood the document

Student (Sign & Date)

Parent (Sign & Date)