

14<sup>th</sup> November 2016

Dear Parents and Students

Putting on any performance requires, line learning, hard work, discipline, commitment, energy and enthusiasm therefore we need to ask the students if they are prepared to commit to this project before we can cast the show and get under way with rehearsals properly. Regular attendance during rehearsals is also of paramount importance both to the success of the rehearsal and to the building of a strong company spirit. So, in order to instil professionalism and responsibility we ask each of the students to think seriously about this undertaking before signing and returning this contract and for the parents to read through all the necessary documents together with your child to understand your role and support in this project.

As we get nearer to the production, we will need extra rehearsals, please see attached rehearsal schedule. Please be prepared to work these extra rehearsals and be on standby for any dates marked as such. Please note that we do NOT charge for extra rehearsals or any standby rehearsals, they stand as added value to the course. The breakdown of the rehearsals is as follows:

<b>Scheduled Rehearsals in Class time</b>	<b>32 + Hours Approx</b>
<b>Extra Rehearsals (Gratis)</b>	<b>8 + Hours Approx</b>
<b>Standby Rehearsals (Gratis)</b>	<b>2 + Hours Approx</b>

Please be prepared to work these extra rehearsals and be on standby for any dates marked as such.

**Please read, sign and return the contract before the next session.** The return of these contracts, are necessary for us to be able to continue rehearsals.

Thank you parents for reinforcing and supporting this good working practice.

If you have any questions or problems with the above please don't hesitate to contact your Teacher

Very best wishes

The Centre Stage Team

**THEATRE WORKSHOP ACTORS CONTRACT – Lucy  
Calvert’s Saturday Morning Class**

This is a contract between Centre Stage School of the Arts and (Insert name)

The aforementioned student agrees to take part in the Theatre Workshop Actors productions of ‘Peter Pan’ on **Saturday 1<sup>st</sup> April & Sunday 2<sup>nd</sup> April 2017**

In addition, the student agrees to the following conditions:

1. To attend **all** rehearsals. (see rehearsal schedule)
  2. To be punctual.
  3. To meet line learning deadlines.
  4. To display commitment to the project
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1. This is a performance course and you will need to learn lines and meet line-learning deadlines at intervals throughout the year.  
  
 Do you understand this? Yes / No  
 Are you happy to do this? Yes / No
  2. You are expected to attend extra rehearsals detailed below. N.B. These may clash with other activities – sports, birthday parties etc.  
  
 Do you understand this? Yes / No  
 Are you happy to do this? Yes / No
  3. Being in a performance is a group activity, it’s important to work together and important to realise that your decisions and actions affect others.  
  
 Do you understand this? Yes / No  
 Are you happy to do this? Yes / No
  4. For the sake of the performance, it is important to display commitment to the project. This includes everything from being punctual and organised, remembering to bring scripts to rehearsals and noting stage directions.  
  
 Do you understand this? Yes / No  
 Are you happy to do this? Yes / No

**IMPORTANT**

If you have made a prior commitment to any activity or event that may clash with rehearsals and classes, before receiving this contract please let us know now, and write the dates and times below, we will do our best to work around it where possible.

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.....  
.....  
.....

**IMPORTANT**

If you find that later on something comes up after signing this contract, that is a clash with any of the Rehearsal & Production dates and times, please contact us straight away regarding this. Please also understand that in this case you have made a prior commitment to **this** project and therefore this should be honoured.

I have read and understood.

Signed:

Signed:

\_\_\_\_\_  
(Student)

\_\_\_\_\_  
(Parent)

If you consider this too much of a commitment, but would like to still be involved we might be able to offer you a tailor made role to suit your commitment or as part of the design, technical or back-stage crew, then we can discuss this - please sign below:

Signed:

Signed:

\_\_\_\_\_  
(Student)

\_\_\_\_\_  
(Parent)