

14<sup>th</sup> November 2018

Dear Parents,

I am pleased to inform you that your child has been invited to participate in the Examinations Class conducted by the Royal Academy of Dance (RAD). The exam session for Singapore is between, 11<sup>th</sup> March – beginning May 2019; exact dates will be confirmed two weeks prior to the examination.

Please complete and return the confirmation form within this letter, with Exam fees, to the Centre Stage reception by **Friday 7<sup>th</sup> December 2018**. If we have not heard from you by this date we will assume that you do not wish your child to enter this year. Late entries cannot be accepted. Once confirmed, we will invoice you separately for the exam coaching fees.

The Royal Academy of Dance's wide range of examinations and assessments provide students with:

- The impetus to achieve their personal best in a fun and nurturing environment
- Qualifications and certificates that are fully accredited by the UK regulatory authorities

A strong commitment from every student is required in order to take any type of RAD examinations or assessments. We strongly encourage our students to take at least two ballet classes a week where available, in addition to their extra coaching sessions leading up to the exam. It is fundamental that students are fully prepared and enter any type of examination or assessment with confidence. If more than two lessons in total are missed, the teacher reserves the right to withdraw the student from the exam.

Participation in the exam is not a requirement to move on to the next level. Students will progress to the next level if the teacher thinks they have met the requirements of each grade.

Please see attached the extra exam coaching session dates and the exam fees as set by the RAD as well as the additional exam class coaching fees for the extra coaching sessions. Coaching timings for each Grade to be confirmed once we know the number of students registered.

To take part in the exams, it is essential students have the correct uniform for their grade. Please see Megan for the full list of uniforms for each level, and contact details for Sonata, where they are available for purchase.

Vey Best Wishes,

The Centre Stage Team  
And Megan West

### Royal Academy of Dance Examination Fees 2019

<b>RAD 2018</b>	<b>Exam Fees (SGD including GST)</b>	<b>Coaching Sessions (Total 10)</b>
Pre Primary	\$63	\$90
Primary	\$103	\$400
Grade 1	\$106	\$500
Grade 2	\$110	\$500
Grade 3	\$127	\$500
Grade 4	\$138	\$500
Grade 5	\$148	\$500
Grade 6	\$158	\$580 (including Pianist)
Grade 8	\$165	\$560 (including Pianist)

*Please note the RAD does not provide refunds for students unless for medical reasons or circumstances which are beyond their control. In any event supporting evidence has to be provided for consideration.*

### RAD Exam Coaching Sessions Schedule 2019 (Sundays)

All coaching sessions will be held either at the Dance Studio, Centre Stage 15 Woking Road, 138694 or a different venue - To be Confirmed.

There will be an additional coaching session on the Sunday prior to the exams dates once these have been confirmed by the RAD. In addition the coaching will include Mock Exams and those Sundays may have different timings dependent on the number of students entering each grade – TBC once exam date is confirmed.

**January 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, February 17<sup>th</sup>, 24<sup>th</sup>, March 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>**

**Sunday RAD Exam Coaching Timetable**

**January 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, February 17<sup>th</sup>, 24<sup>th</sup>, March 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>**

**\*\* Timings may change dependent on numbers enrolling in each grade \*\***

<b>9 – 9.30am:</b>	Pre-Primary ( <i>Class Award</i> ) Total: <b>3 x 30 min</b> coaching sessions ( <i>dates to be confirmed due to 3 sessions only</i> )
<b>9.30am – 10.15am:</b>	Primary group 1 (45mins) Total: <b>10 x 45 min</b> coaching sessions ( <i>inc mock exam</i> )
<b>10.15am – 11am:</b>	Primary group 2 (45 mins) Total: <b>10 x 45 min</b> coaching sessions ( <i>inc mock exam</i> )
<b>11am – 12am:</b>	Grade 1 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>12pm – 1pm:</b>	Grade 2 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>1.15pm – 2.15pm:</b>	Grade 3 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>2.15pm – 3.15pm:</b>	Grade 4 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>3.15pm – 4.15pm:</b>	Grade 5 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>4.15pm – 5.15pm:</b>	Grade 6 Total: <b>10 x 1 hour</b> coaching sessions ( <i>inc mock exam</i> )
<b>5.15pm – 6pm:</b>	Grade 8 Total: <b>10 x 45 min</b> coaching session ( <i>inc mock exam</i> )

**Royal Academy of Dance Examination Application Form 2019****Name of Student:**

*(Please print exactly as you wish it to appear on the certificate)*

**Date of Birth (dd/mm/yyyy):**

☐ **Yes** I would like my child to take the examination.

☐ I confirm that I have read the above letter and would like my child to be entered for the 2019 sessions should they be chosen.

☐ I agree that the teacher reserves the right to withdraw a student from the exam should they miss more than two lessons.

☐ I understand that the RAD does not give refunds for students unless for medical reasons or circumstances which are beyond their control (supporting evidence to be provided).

☐ My child will not be able to take the examinations.

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*Parent's signature over printed name*

*Tel.*

*E-mail*