

Dear All,

We have had such an overwhelming response to our Christmas Show that we have taken the decision to revert to our plan A and stage the pantomime we had originally planned for Marina Bay Sands 2020.

So, this year we are proud to present “Jack and the Beanstalk”

We are so very lucky to have secured the beautiful and prestigious Victoria Theatre, it was renovated four years ago and is just perfect for a Christmas Show; it has the classic beauty of the building blended with cutting edge facilities. The back-stage area is big enough to house all the children and adult actors, there's well equipped lighting rig, great sound system and acoustics. Though we don't have the massive wing space onstage that we do at MBS, we feel the overall vibe will be equally impressive in this traditional and iconic building.

In order to fund such a huge production, we are asking parents of all of the children performing to contribute \$350. Putting on a show of this scale is extremely expensive, we are not a funded theatre company so there is no-one to help us defray costs apart from 'crowd-funding' the production by asking for help from you, the parents. We are loathe to do this, as performers ourselves we would like to be able to pay the performers, but the reality is that we have to find some way of covering all the costs. We'd be really happy to share the details of budget with you if you are interested, but as a starter, this is what we can provide for your children:

- Participation in a top quality production.
- A show t-shirt.
- A video of the show.
- Over 60 hours of rehearsal, instruction and encouragement.

What your contribution helps to cover:

- Approx. 200 man-hours of theatre technicians.
- Over 1000 man-hours of Centre Stage staff.
- Marketing, design, sound recording, arrangement, lighting design, sound design, set design, set building, rigging, focusing, plotting, costume making, props, microphones, performance rights, music rights, transport, painting, choreography, musical direction and the thousands and thousands of other things. It's a big job...and we love it!!

Please find out more and sign up through our website: <http://bit.ly/ASFOScast>

Many thanks and 'break a leg!'

Peter, Alison and the Centre Stage Team

Dear Parents and Performers

Thank you so much for your interest in this production. We are thrilled to celebrate our 20th year with you and make this production a wonderful experience for all concerned.
Please read all this carefully as it is vital that you understand all the details.

- Our Aim**
1. To produce an excellent family Christmas Show
 2. To provide an opportunity for children to perform on a professional stage.

Your Commitment - Putting on any performance requires line learning, hard work, discipline, commitment, energy and enthusiasm. We therefore ask that students are prepared to commit to this project before we can confirm their place, cast the show, and get under way with rehearsals. Regular attendance during rehearsals is of paramount importance both to the success of the rehearsal, and to the building of a strong company spirit. Thus, in order to instill professionalism and responsibility, we ask each of the students to think seriously about undertaking this commitment before signing and returning this contract, and for parents to read through all the necessary documents with their child in order to understand their child's role and support required for this project.

Rehearsal Schedule & Prior Commitments - Attached is the rehearsal schedule. It is expected that each student shows commitment and attends **all** rehearsals. It should be your aim to miss no more than one rehearsal. If you can see, looking at this schedule now, that you have already made prior commitments that will clash – e.g. school trips or family vacations, please contact your director a.s.a.p. and **most importantly** fill these dates in the designated section of the contract to see if we are able to work around this and can agree to you not attending rehearsal on that particular date.

Full Cast Technical and Dress Rehearsals – Everyone is required **no exceptions**.

Extra Rehearsals & Standby Rehearsals - There are some extra 'standby' rehearsals scheduled. Please do take note of these, which you need to be available for. We will only call on these standby rehearsals if necessary. We will notify and confirm if they are needed, nearer the time. However, it is important to still keep these dates free and not book any other appointment/event during this time in case they are needed.

If there are unforeseen eventualities - After signing the contract and agreeing to the commitment required for this production, if you then find something comes up that clashes please contact us immediately so we can look to see if it is at all possible to work around it or not.

Show Kit - Each student will be required to purchase a "Show Kit" We want to put as many students as we can on the stage, and production costs for a show of this size are huge. With each student we add, the production costs increase, so this package is designed as a fun way of helping cover costs of costume, rehearsals and logistics. We have done our best to keep it as low as possible at \$350, it will be payable online through the link: <https://centre-stage.com/home/product/cast-show-kit-2019/>

Please read over our rehearsal schedule carefully, and sign the reverse of this document noting down any potential clashes you foresee ahead of the auditions.

Casting Announcement:

Our cast list will be posted online here the week after auditions: <http://bit.ly/ASFOScast>, and it's where we'll post show updates for performers so please do keep it bookmarked.

Show Venue: Victoria Theatre, 9 Empress Pl, Singapore 179556

Audition & Rehearsal Venue: Centre Stage, 15 Woking Road (off Portsdown Road), one-north, 138694

Auditions	Wednesday Friday	18th September 20th September	15:30 – 19:00 (Split into 1 of 7 x 30 minute slots) 15:30 – 19:00 (Split into 1 of 7 x 30 minute slots)
Rehearsal #1	Friday	27 th September	15:30 – 18:30
Rehearsal #2	Sunday	29 th September	09:00 – 12:00
Rehearsal #3	Friday	4 th October	15:30 – 18:30
Rehearsal #4	Sunday	6 th October	09:00 – 12:00
Rehearsal #5	Friday	11 th October	15:30 – 18:30
Rehearsal #6	Sunday	13 th October	09:00 – 12:00
Rehearsal #7	Friday	18 th October	15:30 – 18:30
Rehearsal #8	Sunday	20 th October	09:30 – 12:00 TBC
Rehearsal #9	Friday	25 th October	15:30 – 18:30 TBC
Rehearsal #10	Sunday	27 th October	09:30 – 12:00 TBC

No rehearsal on Friday 1st November – as Tring Park UK are performing at CS that evening

Lines & Lyric learning deadline by 3rd November – All Lyrics & Lines must be learnt!

Rehearsal #11	Sunday	3 rd November	09:00 – 12:00
Rehearsal #12	Friday	8 th November	15:30 – 18:30
Rehearsal #13	Sunday	10 th November	09:00 – 12:00
Rehearsal #14	Friday	15 th November	15:30 – 18:30
Rehearsal #15	Sunday	17 th November	09:00 – 12:00
Rehearsal #16	Friday	22 nd November	15:30 – 18:30
Rehearsal #17	Sunday	24 th November	09:00 – 12:00

Show Week & Standby Rehearsals

Standby TBC	Monday	25 th November	15:30 – 19:00
Standby TBC	Tuesday	26 th November	15:30 – 19:00
Standby TBC	Wednesday	27 November	15:30 – 19:00

**We may need to call smaller group rehearsals on weekday afternoons (Monday – Thursday 15:30 – 19:00)*

Show Week – Technical & Dress Rehearsals

Tech	Thursday	28th November	15:30 – 21:00 @ Victoria Theatre
Dress	Friday	29th November	15:30 – 21:00 @ Victoria Theatre
Shows	Saturday	30th November	Timings TBC but please keep all day free
	Sunday	1st December	Timings TBC but please keep all day free

N.B. It is our aim to keep this rehearsal schedule as fixed as possible and we have a duty to make this the best possible experience for all concerned. Your children's safety and quality of performance are of paramount importance. However, unforeseen circumstances have a tendency to happen in theatre and we reserve the right to make changes. We will endeavour to give you the most notice possible (most likely via email, so please make sure you receive our emails). If a rehearsal over-runs, please try to remain patient and understanding. If we take a little longer or have to re-schedule, we ask everyone to remain respectful and polite to Centre Stage's staff, their students and other parents.

Thank you for all your help and support!

The Centre Stage Team

JACK & THE BEANSTALK - Agreement

_____ (The Student) agrees to take part in the production of:

‘Jack and the Beanstalk’ on **Saturday 30th November & Sunday 1st December 2019.**

In addition, the student agrees to the following conditions:

1. To attend **all** rehearsals. (See rehearsal schedule)
2. To be punctual.
3. To meet line-learning and choreography deadlines.
4. To display commitment to the project.
5. To work as a team and realise that your decisions and actions affect others.

Do you understand the five points above? Yes / No
Are you happy to adhere to these rules? Yes / No

Media Release Consent

As a parent of a student appearing in a Centre Stage Production, I hereby authorise any employee or agent of Centre Stage to take photographs or motion pictures of my child/children; or to produce videotapes, audiotapes, closed circuit television programs, web casts, or other types of media productions that capture my child’s name, voice, and/or image.

I authorize Centre Stage to copyright the Materials, and I authorize Centre Stage to use, reuse, copy, publish, display, exhibit, reproduce, license to third party, and distribute these materials and any educational or promotional materials or other forms of media, which may include, but are not limited to publications, catalogues, articles, magazines, recruiting brochures, websites or publications, electronic or otherwise, without notifying me.

Prior Commitments

If you have made any prior commitment to any activity or event that may clash with rehearsals and classes before receiving this contract please let us know now, and write the dates and times below, we will see if it is possible to work around this.

.....
.....
.....

If you find that later on something comes up after signing this contract, that is a clash with any of the Rehearsal & Production dates and times, please contact us straight away regarding this. Please also understand that in this case you have made a prior commitment to **this** project and therefore this should be honoured.

I have read and understood this document

Student (Sign & Date)

Parent (Sign & Date)