

Production Show Kit Cover letter

Dear Parents and Students,

Please can you do the following:

1. Read all attached documents carefully - especially the rehearsal schedule & contract for the production of – **Anne Frank**
2. Carefully look at your planned commitments alongside the rehearsal schedule and check you can make **ALL** rehearsals.
3. Any rehearsals on the schedule that you can see clash with prior commitments - please note these down carefully on the back of the contract.
4. Full commitment is required for this project - after committing to the production - any events that come up after this have to be worked around **our** schedule and attendance at rehearsals should be as agreed to. Please note you have already made your choice to make this commitment to this project first, before the new events are announced/booked and therefore your commitment to this project should be honoured.
5. Please take note of your rehearsal schedule and keep a copy of that for referral - Once posted you can also read these on the website <https://centre-stage.com/home/rehearsal-schedules/>
6. Please either sign scan and email back OR sign the contract and return by hand to class by **Saturday 12th September** - so that we can cast the play. The longer we wait for the contracts the longer we are delayed in our casting. Casting can only take place when all students have returned their contracts.

Thank you for your assistance and ongoing support of our work

Very best wishes

Alison Tompkins Head of Theatre Workshop Course
And The Centre Stage Team